Henley in Arden School

Person Specification

Post Title:	**Cleaner**	**Salary Grade:**	**A**
Location:	**Henley in Arden School**	**Salary Range:**	**£22,366 - £22,737 (Full Time Equivalent)**
Department:	**Site Team**	**Weeks:**	**Term time plus 4 weeks (43 weeks)**
Responsible to:	**Site Manager, Facilities Manager, Associate Headteacher**	**Hours:**	**15 hours per week Monday to Friday 6am to 9am, or 3.25pm to 6.25pm**

	Essential Criteria	**Desirable Criteria**	**Measured by**
Education and Qualifications	A reasonable standard of literacy and numeracy A willingness to undergo future training and development	Qualifications in Cleaning operations, management, training etc. Qualifications in any trades relevant to the post. Health & Safety Training e.g. working from heights, manual handling etc. First Aid qualification	Application /Certificates
Skills and Abilities	Be self-motivated and demonstrate ability to work on own initiative. Ability to carry out manual handling and other physical tasks Good communication skills with the ability to talk with school staff, pupils, parents and contractors Basic understanding of IT	Additional skills and interests which would be of benefit to the school	Application/Interview
Experience	Daily cleaning experience Deep cleaning experience	Experience of working in an education or public sector organisation.	Application/Interview
Knowledge	Basic knowledge of relevant Health & Safety legislation relative to the post.		Application/Interview

Other Requirements	Reliable and enthusiastic towards work Flexibility towards working patterns Team-player		Interview

Person Specification reviewed by: A Smith **Date: July 2024**